



NAGALAND POLLUTION CONTROL BOARD

Signal Point, Dimapur – 797112, Nagaland
Tel.: 03862-245727, TeleFax; 03862-245726

Website: www.npcb.nagaland.gov.in e-mail: npceb2@yahoo.com

ANNEXURE I

Brief write up on issuance of CTE/CTO by the NPCB

1. Documents required for obtaining CTE and CTO:

The mandatory documents to be enclosed for grant of CTE/CTO are:

I. Licenses/ Certificates:

a. Legal Status of Company:

- i. Partnership/ Proprietary/Company etc.; (or)
- ii. SSI/MSME Certificate (Udyog Aadhar)/Memorandum of Entrepreneurship, if applicable;

b. Location of the Project:

- i. Industrial Area: Allotment letter from the respective Industrial Area Development Board/Corporation/Land Possession Certificate; or
- ii. Other than Industrial Area: Registered Land Deed/ Land Conversion Certificate from concerned Authority/ Rent (or) Lease Agreement in case of the property is on rent/ lease;

c. **Mining Project:** Mineral Mining Lease permission granted by the Department of Mines & Geology, if applicable;

d. **Environmental Clearance** granted by Central Government or State Environment Impact Assessment Authority, if applicable, under the notification of the Government of India number S.O. 1533 (E), dated the 14th September, 2006 issued under the Environment (P) Act, 1986 (29 of 1986);

e. **Investment:** Chartered Accountant Certificate about proposed Capital Investment.

II. Technical Details:

i. Environmental Impact Assessment Report, submitted to the Central Government or State Environment Impact Assessment Authority under the notification of the Government of India number S.O. 1533 (E), dated the 14th September, 2006 issued under the Environment (Protection) Act, 1986 (29 of 1986); or

ii. Project report comprising manufacturing process (write up with flow chart), raw materials, products, by-products, extent of land, water source and consumption for various purpose, wastewater generation from various activity, Effluent Treatment Plant (write up with flow diagram), Water Balance, Fuel used, Sources of emission and Air Pollution Control Devices proposed, D.G. sets and Hazardous and Other Waste Generation along with Plant layout plan.

H. J. Jee.



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2. The procedural steps and prescribed time-limit mechanism:

The steps followed in issuing CTE/CTO are:

- Verification of documents
- If found lacking, remedial measures from the applicant.
- If the industry requires physical verification, it is duly complied by the NPCB.
- All the process is completed within 10 days (average) and accordingly CTE/CTO issued.

Accordingly, the data of consent issued past 1 (one) year and also sample copies of application forms along with documents received from industries are enclosed herewith as Annexure IV.

3. The existing grievance redressal mechanism for applicants

Grievance redressal mechanism for applicants is not available.

4. The average time taken to issue consent to establish/ consent to operate

Average time taken is 10 days


Member Secretary



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NPCB/IND-EODB/326

Dated 23/10/2017

INSPECTION MECHANISM

Annexure III

I. **Scheduled Inspections:**

Industries are usually informed in advanced about the inspection schedule, and the inspection team assesses their compliance with norms.

II. **Surprise Inspections:**

Unannounced visits to check for adherence to pollution control measures.

III. **Monitoring Parameters:**

The NPCB officials check parameters like air and water pollution levels, waste management practices, and safety measures.

IV. **Sampling and Testing:**

Samples of air and water are collected for lab analysis.

V. **Compliance Checks:**

Verification of documents, records, and implementation of pollution control measures.

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Checklist for Inspection of Industries

- i) Environmental compliance with respect to Air, Water and Noise
- ii) Compliance with safety regulations; availability of On-site and Off-site Emergency Response Plan
- iii) Equipment maintenance and condition
- iv) Hygiene standards, food safety certifications & storage and handling practices, in case of food processing industries
- v) Worker safety and training
- vi) PPE usage by workers
- vii) Display board of consent issued by the board near the factory gate
- viii) Waste management practices

Sd/-
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INSPECTION PROCEDURES

1. Before inspection is carried out, prior information such as date and time of inspection will be given to the industry.
2. During inspection, the inspection team will check whether the industry comply with the directions/guidelines issued by the board with respect to air, water and noise.
3. For checking the level of noise, the inspection team will carry noise meter. Machine for monitoring air and water sample collector to check water quality will be carried.
4. All the observations made are noted in the inspection format.
5. After inspection is done, the report will be prepared. For industries not complying with the board guidelines, necessary directions will be issued and action taken report will have to be submitted by the industry within a given time period.